

Vocera Short Command List



Vocera Phone Number for Downtown (904) 202-6200, Internal 26200



What you want to do	Voice Command
<p>Log In: SAY: your first and last name</p> <p>Log Out: Press the call button and say “Log Out”</p> <p>Record Your Name: “Record my name” Recording a different name does NOT change the way you are called, this must be updated by Information Services.</p>	<p>The diagram illustrates the components of a Vocera badge. A person is shown with a 'Speech Zone' indicated by a downward-pointing triangle. The badge features 'Microphones' at the top, a 'Speaker' at the bottom, and a 'DND / Hold / No Top' button. A label points to the 'FRONT SILVER BUTTON' with the text 'Place Call / End Call / Yes FRONT SILVER BUTTON'.</p>
<p>Place Calls:</p> <p>Call another user: “Call <u>John Smith</u>” (first and last name)</p> <p>“Call <u>Bob IN Pharmacy</u>” (first name <u>IN</u> department)</p> <p>Call a role: “Call <u>Weaver 8 Charge Nurse or Adult x-ray</u>” (Name of role or group)</p> <p>Dial an Extension: “Dial <u>EXTENSION 21862</u>” (5 digit number)</p> <p>An Outside Number: “Dial an outside number” wait for genie prompt and say the area code + number* ex: 9135551212 without pauses</p> <p>Call nurse assigned to a room: “Call <u>Heart 1101 Nurse</u>”(building, room #, nurse)</p> <p>Send a Page: “PAGE AN OUTSIDE NUMBER”</p>	
<p>Record, Play and Delete Messages:</p> <p>To leave a message when the person called is unavailable: say “yes” when asked if you would like to leave a message, and follow the genie’s prompts.</p> <p>Send a message to user: “Record a message for <u>John Smith</u>”</p> <p>Send a message to a group: “Record a message for <u>Tower 4 A ANM</u>”</p> <p>To Play voice messages:</p> <p>“Play messages” Plays all new voice messages.</p> <p>“Play messages from <u>John Smith</u>”</p> <p>“Play old messages” Plays all old messages</p> <p>To Delete voice messages:</p> <p>“Delete messages” Deletes all messages</p>	<p>Initiate a Broadcast:</p> <p>Urgent broadcast to a group “Urgent broadcast to <u>Adult E D</u>” (group name)</p> <p>Broadcast to group (non-urgent) “Broadcast to <u>Adult E D</u>” (group name)</p> <p>Transfer a Call in progress:</p> <p>Press DND/Hold button then Press the Call button, then say:</p> <p>A role: “Transfer to <u>Adult E D Charge Nurse</u>”</p> <p>To another badge user: “Transfer to <u>John Smith</u>”</p> <p>To an extension: “Transfer to Extension <u>21862</u>” (5 digit number)</p> <hr/> <p>Train the Genie</p> <p>Train the Genie to recognize the way you say the name of a User, Group, Command or Location</p> <p>Learn a Name Learn a Command Learn a Group Name</p>

NEED MORE INFORMATION on DEPT or Role Names: Baptist Intranet, Clinical Care, Vocera: Choose your site under the “Calling By Role or Dept”