

MCI EOP

OBJECTIVE: Respond to sudden and unpredicted man made/natural disasters in an effective and organized way

PLAN:

PROVIDER ON-SITE:

In the event that an MCI has been identified the provider on site will contact ERG management in this order until contact has been made:

1. Medical Director of the facility involved
2. Director of Scheduling
3. Chief Operating Officer
4. Chief Executive Officer

The Provider on site will provide to the member of the management team the severity and number of casualties. It is understood that this is an estimate to the best of their abilities.

MANAGEMENT TEAM:

The member of the management team will then utilize Shiftadmin's text feature (found on the right margin of any screen) to notify providers who are listed under the MCI category and then choose the appropriate facility/facilities. **They will provide in the text their phone number to respond to.**

You must respond to the phone number provided in the text.

The text should read similar to this:

"Facility X receiving multiple casualties. Please respond via text if immediately available to assist"

As the member of the management team gets responses they will respond via text with more specific instructions. Examples:

1. "report to facility X, park in the front."
2. "please standby for further instructions"

After the event has concluded another text should be sent to all providers.

Example:

"all clear. Please

Always remember to respond to the phone number provided and not the Shiftadmin text. The Shiftadmin text will Start with **FROM: first initial/last name of sender.**